

1 **R277. Education, Administration.**

2 **R277-518. Career and Technical Education Licenses.**

3 **R277-518-1. Definitions.**

4 A. "Adult education" means organized and structured  
5 programs or competencies which directly or indirectly prepare  
6 students for post-secondary or training opportunities, and/or  
7 entering and retaining employment opportunities. Adult  
8 education programs provide qualifying out-of-school youth and  
9 adult students with literacy skills below the collegiate/post-  
10 second level with a continuous education system, driven by a  
11 student education occupation plan (SEOP), through competency-  
12 based instruction, with opportunities to improve their basic  
13 literacy levels, English as a second language skills, or high  
14 school level of education consistent with R277-733.

15 ~~[C]~~B. "Board" means the Utah State Board of Education.

16 ~~[A]~~C. "Career and technical education (CTE)" means  
17 organized educational programs or competencies which directly  
18 or indirectly prepare students for employment, or for  
19 additional preparation leading to employment, in occupations  
20 where entry requirements ~~[generally]~~ do not generally require  
21 a baccalaureate or advanced degree. ~~[The]~~ CTE programs provide  
22 all students a continuous education system, driven by a  
23 student education occupation plan (SEOP), through competency-  
24 based instruction, culminating in essential life skills,  
25 certified occupational skills, and meaningful employment.  
26 Occupational categories include agriculture; business; family  
27 and consumer sciences; health science~~[-and-technology]~~;  
28 information technology; marketing; ~~[trade]~~ skilled and  
29 technical ~~[education]~~ sciences; technology and engineering  
30 education; and work-based learning, consistent with R277-916.

31 ~~[B]~~D. "CTE Alternative Preparation Program (APP) license  
32 area of concentration (license area)" means the provisional  
33 license area of concentration issued by the Board for a three  
34 year period which enables the holder to teach only in a  
35 specific CTE or technical field, or adult education in the  
36 public school system and may require educational coursework.

37 ~~[D]~~E. "Level 1 license" means the initial provisional

license issued by the Board to an individual who is recommended by a Board-approved educator preparation program or approved alternative preparation program. A complete Utah educator license requires both a level and a specified license area.

[E]F. "Level 2 license" means a license issued by the Board to a Level 1 license holder upon completion of the Entry Years Enhancement (EYE) Program consistent with R277-522. A complete Utah educator license requires both a level and a specified license area.

[F]G. "Level 3 license" means a license issued by the Board to a Level 2 license holder who has achieved National Board Professional Teaching Standards Certification or who holds a doctorate in the educator's field of practice. A complete Utah educator license requires both a level and a specified license area.

[G]H. "A license area of concentration (license area)" is obtained by completing an approved preparation program or an alternative preparation program in a specific area of educational studies such as Early Childhood (K-3), Elementary 1-8, Middle (5-9), Secondary (6-12), Administrative/Supervisory, CTE, School Counselor, School Psychologist, School Social Worker, Special Education (K-12), Preschool Special Education (Birth-Age 5), Communication Disorders.

[H]I. "USOE" means the Utah State Office of Education.

## **R277-518-2. Authority and Purpose.**

A. This rule is authorized by Utah Constitution, Article X, Section 3 which vests general control and supervision of public education in the Board, Section 53A-6-104 which permits the Board to issue licenses for educators, and Section 53A-1-401(3) which allows the Board to adopt rules in accordance with its responsibilities.

B. The purpose of this rule is to specify standards for a CTE license area and endorsements. An appropriate CTE or secondary license area and appropriate endorsement(s) are

74 required for all persons teaching CTE programs at the  
75 secondary and adult level where high school credit is earned.\_  
76 Specific to adult education, an appropriate CTE, elementary or  
77 secondary license is required for all persons awarding adult  
78 education high school completion credits in multiple subjects  
79 consistent with R277-733-4L.

80 **R277-518-3. CTE License Required.**

81 An CTE or secondary license area with appropriate  
82 endorsements is required for all persons teaching CTE programs  
83 at the secondary and adult level where high school credit is  
84 earned.

85 **R277-518-4. Level 1 CTE (APP) License.**

86 A. A Level 1 CTE (APP) license area may be issued to an  
87 applicant who:

- 88 (1) has six years of related occupational experience or  
89 documented evidence of a bachelor's degree in a related area  
90 and two years of full-time related work experience or  
91 documented evidence of an associate's degree in a related area  
92 and four years of full-time related work experience with an  
93 appropriate endorsement in any of the following program areas:
- 94 (a) agriculture;
  - 95 (b) business;
  - 96 (c) marketing;
  - 97 (d) ~~[trade]~~skilled and technical sciences;
  - 98 (e) technology and engineering;
  - 99 (f) family and consumer sciences;
  - 100 (g) health sciences~~and technology~~];
  - 101 (h) information technology; ~~[-and]~~
  - 102 (i) ~~[work-based learning.]~~career connections; or
  - 103 (j) adult education.

104 (2) has been offered a teaching assignment directly  
105 related to the applicant's occupational experience and which  
106 is in an approved area of endorsement.

107 B. A Level 1 CTE (APP) license area for the Disabled,  
108 which is restricted to teaching in workshop centers for the

handicapped, may be issued to an applicant who has 18 months of related occupational experience in business or industry related to the teaching assignment offered the applicant.

C. Verification of related occupational experience shall accompany an application for a Level 1 CTE (APP) license area.

(1) Periods of employment lasting less than one month and periods of employment prior to 18 years of age are not accepted for purposes of calculating the occupational experience requirement.

(2) All related work experience shall be within 10 years of application for this license.

D. State-approved testing:

The occupational experience requirement may be waived by the appropriate USOE [~~CTE~~]Program Specialist or Coordinator if the applicant has passed a state-approved competency examination in the respective field at or above the USOE established cut-off scores. Individual applicant scores may be used for licensing purposes up to five years after completion of the respective examination(s).

E. [~~Besides~~] In addition to meeting the requirements of Subsection 4(A)(1), an applicant for a Level 1 CTE (APP) license area to instruct in the following areas shall satisfy identified standards:

(1) an applicant for barbering, cosmetology, or building trades/courses shall also hold a valid license in the respective area issued by the Utah State Department of Commerce, Division of Occupational and Professional Licensing;

(2) an applicant for nurse assistant course(s) shall also be a licensed practical nurse or a registered nurse;

(3) an applicant for licensed practical nurse course(s) shall also be a registered nurse;

(4) an applicant for health science medical anatomy and physiology course(s) shall also have a minimum of an associate's degree in a health care related area.

F. A CTE (APP) license area applicant shall complete pedagogical coursework or satisfy pedagogical standards consistent with R277-503-4. A Level 1 CTE (APP) license area

146 applicant shall provide evidence of mastery of the following  
147 areas:

- 148 (1) concepts, principles, and methods of teaching;
- 149 (2) human relations or educational psychology;
- 150 (3) curriculum development related to the program area;
- 151 (4) development and use of instructional materials and  
152 aids;
- 153 (5) facility management and safety;
- 154 (6) measurement and evaluation;
- 155 (7) Career and Technical Student Organizations (CTSO),  
156 equity education, work-based learning, and comprehensive  
157 guidance.

158 G. A Level 1 CTE licensee with an adult education  
159 endorsement is restricted to employment in an accredited adult  
160 education program.

161 ~~[G]~~H. In addition to satisfaction of the pedagogical  
162 areas of R277-518-4F, a CTE (APP) license area applicant is  
163 strongly encouraged to and may be required by an employing  
164 school district to complete a USOE-approved program or  
165 assessment that demonstrates mastery of beginning teaching  
166 skills and competency.

167 ~~[H]~~I. A person ~~[shall]~~may be employed under a CTE (APP)  
168 license area for one three year period. It is expected that  
169 a CTE (APP) license area holder shall complete requirements  
170 for a Level 1 CTE license area within three years or satisfy  
171 the employing district's/charter school's requirement for a  
172 district-specific license under Section 53A-6-104.5 in  
173 subsequent years.

174 ~~[I]~~J. A person teaching in a CTE or adult education  
175 program [up to]less than one-half day in relation to the  
176 respective school schedule, whose regular employment is or has  
177 been in any CTE or adult education program area, may, in lieu  
178 of the requirements of R277-518-4(F), have the Level 1 CTE  
179 (APP) license area renewed for subsequent three-year periods  
180 upon the recommendation of the employing agency and with the  
181 approval of the appropriate USOE~~[CTE]~~ Program Specialist or  
182 Coordinator.

[K]. Secondary License: A Level 1 CTE (APP) license area holder with a bachelor's degree may obtain a Level 2 CTE license area and secondary license area by successfully completing the following requirements within a three-year period:

(1) if the applicant's bachelor's degree is not related to the subject area he would like to teach, he shall document at least six years of work experience in the desired teaching area;

(2) has satisfied the requirements of R277-518-4F;

(3) ~~[is strongly encouraged to and]~~ may be required by an employing school district and is strongly encouraged to complete a USOE-approved program or assessment that demonstrates mastery of beginning teaching skills and competency

(4) provide documentation of any additional content area coursework as advised by the appropriate USOE~~[-CTE]~~ Program Specialist or Coordinator; and

(5) ~~[have]~~has completed the Entry Years Enhancement (EYE) Program consistent with R277-522.

#### **R277-518-5. Level 1 CTE License.**

An applicant for a Level 1 CTE license area with endorsement(s) shall have:

A. a baccalaureate degree in an approved teacher educational program, including 16 semester hours of course work in the endorsement area in which the applicant desires to teach, and at least two years of successful related occupational experience; or,

B. a baccalaureate degree with a major in the related occupational field in which the applicant desires to teach, including satisfaction of 15 semester hours or competency in USOE-approved education course work and two years of related occupational experience.

C. An applicant without public school teaching experience~~[-is strongly encouraged to and]~~ may be required by an employing school district and is strongly encouraged to

219 complete a USOE-approved program or assessment that enhances  
220 or demonstrates mastery of beginning teaching skills and  
221 competencies.

222 **R277-518-6. Level 2 CTE License.**

223 An applicant for the Level 2 CTE license area with  
224 endorsements shall have:

225 A. completed at least three years of successful teaching  
226 experience under a Level 1 CTE (APP) license area or Level 1  
227 CTE license area; and

228 B. completed the Entry Years Enhancement (EYE) Program  
229 consistent with R277-522.

230 **R277-518-7. Level 3 CTE License.**

231 A. An applicant for the Level 3 CTE license area with  
232 endorsements shall have a Level 2 CTE license area and have  
233 achieved National Board Professional Teaching Standards  
234 Certification or hold a doctorate in the educator's field of  
235 practice.

236 B. The Level 3 CTE license area [~~shall~~ may] be renewed  
237 for successive seven year periods consistent with R277-501,  
238 Educator Licensing Renewal.

239 **KEY: educator licensing, professional education, career and**  
240 **technical education**

241 **Date of Enactment or Last Substantive Amendment: [~~January 7,~~**  
242 **2009]2010**

243 **Notice of Continuation: January 8, 2008**

244 **Authorizing, and Implemented or Interpreted Law: Art X Sec 3;**  
245 **53A-6-104; 53A-1-401(3)**